



Summer Village of Parkland Beach  
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## MUNICIPAL BY-ELECTION 2017

This Candidate Information Package includes:

- Nomination Paper & Candidate's Acceptance
- Sections of the *Local Authorities Election Act* that are listed in the sworn statement as required reading, and that outline what it means to be eligible
- *Running for Municipal Office in Alberta* - an election guide for candidates
- *Roles and Responsibilities of Official In a Local Government*

The following items pertain specifically to Parkland Beach:

1. Council Regular Meetings are held once a month, on the second Monday at 5:00 pm. If any regular meeting falls on a holiday, the meeting is moved to the third Monday. Planning workshops or other special meetings are also scheduled as needed.
2. Other Meetings: Councillors represent the Village on several other boards and committees. (See the attached list.) Membership on these boards will include regular meetings as noted, and occasional participation in special events, workshops, or projects.
3. Remuneration: The current honorarium for Councillors is \$5,000 per year served. Mileage, meals, and accommodation for other board meetings or events approved by Council will be paid according to policy.

**Nomination day is Saturday, October 21, 2017**

**Nomination papers must be delivered to the Summer Village Office  
between the hours of 10 am and 12 Noon.**

*If the candidate is unable to deliver their form at that time, they may have the sworn affidavit completed prior to Nomination Day and then send the form to the office with another person.*

If you have any questions please contact Kathy Whiteside, CAO / Returning Officer, at the Summer Village Office (403-843-2055)

## Summer Village of Parkland Beach - Boards & Committees Summary

Updated: October, 2017

*(Number of meetings per year is an estimate and subject to change according to board needs & activities)*

1. Parkland Regional Library - Appointed: Mayor Blair Morton
  - a. [www.prl.ab.ca](http://www.prl.ab.ca)
  - b. Parkland Regional Library is a network of 49 public libraries across central Alberta, serving over 200,000 residents.
  - c. 1 Council member is appointed to the Board, and 1 alternate
  - d. 4 meetings per year as Board member
  - e. 8 meetings per year are added if the Board member is appointed to the Executive
  - f. All meetings are daytime, usually morning, and held in Lacombe
  - g. Parkland Regional Library does not pay an honorarium or mileage to Board members, but there is an allowance for Executive members
  
2. Ponoka Regional Emergency Management Partnership - Appointed: vacant
  - a. [www.ponokacounty.com/regional-fire-services.html](http://www.ponokacounty.com/regional-fire-services.html)
  - b. Partnership between Ponoka County, Town of Rimbey, and SV of Parkland Beach for Fire Services and Emergency Management
  - c. Formed in 2014
  - d. 1 Council member appointed; 1 alternate
  - e. May include appointment as a 'Deputy Director of Emergency Management' (DDEM)
  - f. 2 meetings per year plus one table-top exercise in emergency planning
  - g. All meetings are daytime, and held in Ponoka at the County building
  
3. Gull Lake Stabilization Committee - Appointed: Councillor Kirstan Jewell
  - a. Monitoring and assisting the water levels of Gull Lake
  - b. Meetings are normally called by Keith Boras, Manager of Environmental & Protective Services for Lacombe County
  - c. 1 Council member appointed; 1 alternate
  - d. 1 meeting per year, or as needed
  - e. Meetings are daytime, and held at the Lacombe County building
  
4. PCPS (Parkland Community Planning Services) - Appointed: vacant
  - a. [www.pcps.ca](http://www.pcps.ca)
  - b. Not-for-profit organization that provides a variety of planning consultation services to municipalities
  - c. Parkland Beach is a member municipality
  - d. 1 Council member appointed; 1 alternate
  - e. 2 general meeting per year; more if appointed to the board
  - f. Meetings are daytime, and held at the Penhold administration office