

Summer Village of Parkland Beach - Minutes of the Regular Meeting of
Council held in the Parkland Beach Administration Office on
Monday, October 16, 2017

Present

Mayor Blair Morton, Councillor Kirstan Jewell
Chief Administrative Officer: Kathy Whiteside
Public in Attendance: none; Delegations: three

Call to Order

Mayor Morton called the meeting to order at 5:00 pm

Agenda

#2017-10-01

MOVED by Councillor Jewel that the agenda be adopted as amended. Carried

Delegations

Missing Link Internet

Craig Bondy and Phil Swanson, from Missing Link Internet, addressed Council regarding a Fibre to the Home project. Their proposal is to install fibre underground along every roadway in Parkland Beach and also run conduit and fibre to all properties that wish to connect to a higher-speed internet service. All infrastructure would be owned by Missing Link. They have applied for grant funding for the backbone of the system. Planned start date is spring 2018. The request to Parkland Beach is a right-of-way agreement, and arrangement to house some equipment at the administration office.

Bylaw Officer

Jay Klause, Bylaw Enforcement Officer for Parkland Beach, gave a report to Council on current challenges in enforcement and future direction. Topics included off-highway vehicles, accessory buildings, unsightly properties, recreational vehicles, and the traffic bylaw. The winter schedule was also discussed.

Minutes

#2017-10-02

MOVED by Mayor Morton that the minutes of the September 18, 2017 regular meeting be adopted as amended, correction that Mayor Morton will be away on scheduled meeting date: November 13/17. Carried

#2017-10-03

MOVED by Mayor Morton that the minutes of September 25, 2017 special meeting be adopted as presented. Carried

**Business from
Previous Minutes**

Action List

An Action List of prior motions was reviewed, with updates from administration.

Ponoka Regional
Emergency Mgmt.

— Planning: An Emergency Planning document and the Municipal Emergency Management Bylaw were distributed to Council as information.

#2017-10-04

MOVED by Mayor Morton that Councillor Jewell be appointed Director of Emergency Management and that Mayor Morton fill the role of Deputy Director of Emergency Management and that these appointments be reviewed when the vacant council position is filled and that the emergency planning document be updated by the CAO. Carried

— Meeting: Ponoka Regional Emergency Management Partnership agency meeting will be held on Tuesday, November 21 at the Ponoka County office. Mayor Morton confirmed that he is able to attend.

Capital Projects

Council reviewed estimates and discussed the process for two capital projects that were included in the 2017 budget: road repairs and drainage swale repair. The CAO will continue to work toward completion of these items.

Correspondence

#2017-10-05

MOVED by Councillor Jewell that the correspondence listed on the agenda be received as information. Carried

New Business

PRL

#2017-10-06

MOVED by Councillor Jewell that the proposed increase in the Parkland Regional Library requisition for 2018 be approved. Carried

Aptean/Vadim
#2017-10-07

MOVED by Mayor Morton that the Maintenance Renewal Quote for 2018 with Aptean/Vadim Computer Group be approved at a maximum amount of \$2,200. Carried

Triangle Construction
#2017-10-08

MOVED by Mayor Morton that administration send a thank you response to Triangle Construction for their correspondence, and that the company be considered for future maintenance work. Carried

Fortis Franchise Fee
#2017-10-09

MOVED by Councillor Jewell that the Fortis Franchise fee remain at 0% for 2018 and that Council consider a fee to be invested in community infrastructure in future years. Carried

Culvert Request

Council reviewed a request regarding an approach culvert, and upheld the current policy: that the village will maintain the ditches but any upgrades to a property approach are at the owner's cost. Carried

Laptop Computer
#2017-10-10

MOVED by Councillor Jewell that a laptop computer be purchased for the administration office. Carried

New Business

(cont'd)

Business from
Delegations: Fibre

Missing Link: Council discussed the proposal for fibre optic installation in the village. Further investigation will be done, primarily by Mayor Morton.

Bylaw Enforcement
#2017-10-11

MOVED by Councillor Jewell that Bylaw Enforcement patrols be reduced to one day per week from October/November through April. Carried

Administration will also connect with the Rimbey RCMP detachment and request regular updates for Council.

Facebook

Councillor Jewell raised the possibility of using Facebook to communicate with community members and is willing to take on this project. Council will evaluate the project in several months to see how it is working.

#2017-10-12

MOVED by Councillor Jewell to meet past the hour. Carried

Reports

Financial

Council will review the financial report and discuss further at the next meeting.

CAO Report
#2017-10-13

MOVED by Mayor Morton acceptance of the Financial, the CAO, and the Bylaw report as presented. Carried

In Camera

#2017-10-14

MOVED by Councillor Jewell that Council meet in camera at 8:09 pm. Carried

#2017-10-15

MOVED by Councillor Jewell that Council return to an open meeting at 8:22 pm. Carried

#2017-10-16

MOVED by Councillor Jewell that Parkland Beach hold the RV Heaven & Marina lease invoice for 2017 in abeyance with no further penalty and begin the steps that would enable further lease negotiations. Carried

Next Meeting

Mayor Morton will attend next meeting by conference and Deputy Mayor Jewell will preside.

Adjournment

MOVED by Mayor Morton that the meeting adjourn at 8:25 pm.

MAYOR

CHIEF ADMINISTRATIVE OFFICER
