

Summer Village of Parkland Beach - Minutes of the Regular Meeting of
Council held in the Parkland Beach Administration Office on
Monday, December 17, 2018

Present

Mayor Blair Morton, Councillors Marc Mousseau, Kelly Wurmlinger
Chief Administrative Officer: Kathy Whiteside
Delegation: one Public in Attendance: one

Call to Order

Mayor Morton called the meeting to order at 6:34 pm.

Agenda

#2018-12-01

MOVED by Mayor Morton that the agenda be adopted as presented. Carried

Delegations

Dennis Jones, Regional Fire Chief for West County Fire Services, presented Council with an annual report including call statistics, highlights, and training. A recent *Wildfire Hazard and Risk Assessment* for all areas of Ponoka County was also reviewed. A wildfire preparedness guide is included for each community. Council will review the Parkland Beach information when available, and present it to the public in 2019.

Minutes

#2018-12-02

MOVED by Mayor Morton that the minutes of the November 19, 2018 regular meeting be adopted as presented. Carried

Business from Previous Minutes

Telus Option

Administration updated Council on the consultation process and next steps re the Telus cell tower Lease Option Agreement. Council will need to issue a letter of approval, once all of their questions are answered and the public has had time to respond.

Assessor Bylaw

#2018-12-03

MOVED by Mayor Morton that Bylaw 2018-09, to establish the position of Assessor as a designated officer, receive first reading. Carried

#2018-12-04

MOVED by Councillor Mousseau approval of second reading of Bylaw 2018-09. Carried

#2018-12-05

MOVED by Councillor Wurmlinger that Council proceed to third reading of Bylaw 2018-09. Carried Unanimously

#2018-12-06

MOVED by Mayor Morton that Bylaw 2018-09 receive third and final reading. Carried

Assessor Appointment

#2018-12-07

MOVED by Mayor Morton that Wildrose Assessment Services Inc. be appointed as the assessor for Summer Village of Parkland Beach with terms and conditions as outlined in the agreement dated November 27, 2018. Carried

Tree Report

#2018-12-08

MOVED by Mayor Morton that the report on 2018 tree maintenance from Triangle Construction be accepted for information. Carried

Brownlee Workshop

#2018-12-09

MOVED by Mayor Morton that the letter regarding Brownlee Municipal Law workshops be accepted for information. Carried

Correspondence

#2018-12-10

MOVED by Mayor Morton that the correspondence listed on the agenda be accepted for information. Carried

New Business

Dev Authority Bylaw

#2018-12-11

MOVED by Mayor Morton that Bylaw 2018-10, to establish the development authority of the Summer Village of Parkland Beach, receive first reading. Carried

#2018-12-12

MOVED by Councillor Mousseau approval of second reading of Bylaw 2018-10. Carried

#2018-12-13

MOVED by Councillor Wurmlinger that Council proceed to third reading of Bylaw 2018-10. Carried Unanimously

#2018-12-14

MOVED by Councillor Mousseau that Bylaw 2018-10 receive third and final reading. Carried

New Business cont'd.

Development Authority #2018-12-15	MOVED by Councillor Mousseau that the Chief Administrative Officer for the Summer Village of Parkland Beach be appointed as the Development Officer for the Summer Village under Bylaw No. 2018-10. Carried
Subdivision Authority Bylaw #2018-12-16	MOVED by Councillor Mousseau that Bylaw 2018-11, to establish the subdivision authority for the Summer Village of Parkland Beach, with Council appointed as the Subdivision Authority, receive first reading. Carried
#2018-12-17	MOVED by Mayor Morton approval of second reading of Bylaw 2018-11. Carried
#2018-12-18	MOVED by Councillor Mousseau that Council proceed to third reading of Bylaw 2018-11. Carried Unanimously
#2018-12-19	MOVED by Councillor Wurmlinger that Bylaw 2018-11 receive third and final reading. Carried
CRASC #2018-12-20	MOVED by Mayor Morton that Council approve the 2019 - 2021 Participant Memorandum of Agreement with Capital Region Assessment Services Commission for provision of Assessment Review Board services. Carried
CPAA #2018-12-21	MOVED by Mayor Morton that the letter from Community Planning Association of Alberta regarding their annual conference be accepted for information. Carried
Employee Bonus #2018-12-22	MOVED by Councillor Mousseau that a bonus be awarded to the public works foreman of \$200. Carried
#2018-12-23	MOVED by Mayor Morton that a bonus be awarded to the CAO of \$100. Carried
Interim Budget #2018-12-24	MOVED by Councillor Mousseau that the 2018 operating budget with the addition of \$25,000 to cover new accounting software be approved as the interim operating budget for 2019. Carried
<u>Reports</u>	
Financial #2018-12-25	MOVED by Mayor Morton that the November cheque listing and bank reconciliation be accepted for information. Carried
Budget #2018-12-26	MOVED by Mayor Morton that the year-to-date budget report be accepted for information. Carried
CAO Report #2018-12-27	MOVED by Councillor Mousseau that the CAO Report be accepted for information. Carried

General Discussion

AEA	Councillor Mousseau reported that he has completed Alberta Emergency Alert training, which allows him to issue alerts for emergency situations.
Next Meetings #2018-12-28	MOVED by Councillor Mousseau that regular Council meetings for January to April, 2019 be held on the second Monday, instead of the third Monday, at 6:30 pm. Carried

Adjournment

MOVED by Mayor Morton that the meeting adjourn at 9:28 pm.

MAYOR

CHIEF ADMINISTRATIVE OFFICER