

Summer Village of Parkland Beach - Minutes of the Regular Meeting of
Council held in the Parkland Beach Administration Office on
Monday, October 19, 2020

Present

Mayor Blair Morton, Councillors Marc Mousseau and Kelly Wurmlinger
Chief Administrative Officer: Kathy Whiteside
Delegation: one; Public in Attendance: two

Call to Order

Mayor Morton called the meeting to order at 6:34 pm.

Agenda

#2020-10-01

MOVED by Councillor Mousseau that the agenda be adopted as amended with dredging added in General Discussion. Carried

Delegations

Gary Hargest, Public Works Foreman, discussed highlights of 2020 projects with Council and future needs for Summer Village maintenance.

Minutes

#2020-10-02

MOVED by Mayor Morton that the minutes of the September 21, 2020 regular meeting be adopted as presented. Carried

**Unfinished
Business**

Strategic Plan Review

Council reviewed the Year One section of the recently adopted Strategic Plan. They gave direction to administration re a plan of action to move items forward that are incomplete.

Financial Planning:

5-Year Capital

#2020-10-03

MOVED by Mayor Morton that Council approve the 5-year capital plan for years 2021 to 2025 as presented. Carried

3-Year Operating &
Interim Op - 2021

#2020-10-04

MOVED by Councillor Mousseau that Council approve the 3-year operating plan for 2021 to 2023 and that the estimated revenue and expense for 2021 be approved as the interim operating budget for 2021. Carried

Septic Tank

#2020-10-05

MOVED by Councillor Mousseau that Council approve an unbudgeted expense of up to \$8,000 for replacement of the septic holding tank at the Summer Village office as per quote from Xandal Backhoe. Carried

Emergency Mgmt.

#2020-10-06

MOVED by Mayor Morton that the Chief Administrative Officer be appointed as the Summer Village of Parkland Beach Director of Emergency Management (DEM). Carried

#2020-10-07

MOVED by Councillor Mousseau that all members of Council be appointed to the Summer Village of Parkland Beach Emergency Advisory Committee. Carried

#2020-10-08

MOVED by Councillor Wurmlinger that any member of Council be authorized to represent the Summer Village of Parkland Beach on the Ponoka Regional Emergency Advisory Committee. Carried

Hiring - CAO

#2020-10-09

Cyril Fortney has accepted an offer of full-time employment with the Summer Village of Parkland Beach, with a start date of November 2, 2020.

MOVED by Councillor Mousseau that Council appoint Cyril Fortney as Chief Administrative Officer effective December 14, 2020. Carried

#2020-10-10

MOVED by Mayor Morton that Cyril Fortney be added to signing authority on all accounts at ATB Financial effective November 2, 2020 as incoming Chief Administrative Officer and that Katherine Whiteside be deleted as signing authority effective December 14, 2020. Carried

Correspondence

#2020-10-11

MOVED by Mayor Morton that the correspondence listed on the agenda be accepted for information. Carried

New Business

MOST

#2020-10-12

MOVED by Councillor Mousseau that the letter from Alberta Municipal Affairs regarding the Municipal Operating Support Transfer (MOST) be accepted for information, and that the Memorandum of Agreement be approved and submitted and that the Summer Village use the funds to the greatest extent possible under the guidelines. Carried

PRL Requisition

#2020-10-13

MOVED by Mayor Morton that Council approve the \$8.55 per capita requisition from Parkland Regional Library System for budget year 2021. Carried

Fortis Franchise Fees

#2020-10-14

MOVED by Mayor Morton that Parkland Beach continue with the Fortis franchise fee at 0% for the year 2021. Carried

Drainage Concern

#2020-10-15

MOVED by Mayor Morton that the letter from Gord Cushing, Glen Neilson, and Jim Price be accepted for information and that the CAO follow up with a report to Council on the scheduled site visit with PCPS. Carried

Reports

Financial

#2020-10-16

MOVED by Mayor Morton that the September cheque listing, bank reconciliation, and budget report be accepted for information. Carried

CAO Report

#2020-10-17

MOVED by Mayor Morton that the CAO Report be accepted for information. Carried

Closed Session

#2020-10-18

MOVED by Mayor Morton that Council move to closed session at 8:29 pm to discuss privileged information as per section 16 of the FOIP Act. Carried
Cyril Fortney, attending as an observer but approved as the incoming CAO, also remained in session with Council. The public online access was muted.

#2020-10-19

MOVED by Councillor Mousseau that Council return to an open meeting at 8:37 pm. Carried

IJD Inspections Ltd.

#2020-10-20

MOVED by Mayor Morton that Council accept the proposed new schedule of Safety Codes Services Fees from IJD Inspections Ltd as presented and that Council approve a renewal of the Safety Codes Services Agreement with IJD Inspections Ltd effective January 1, 2021 for a term of 4 years with a one year optional extension. Carried

General Discussion

Dredging

An update from Bert Miller, Parkland Beach Marina Association, was reviewed. He is updating construction quotes to complete the lake dredging project and also waiting for confirmation from Ponoka County regarding their commitment to the project.

Adjournment

MOVED by Mayor Morton that the meeting adjourn at 8:47 pm. Carried

MAYOR

CHIEF ADMINISTRATIVE OFFICER
