



## Summer Village of Parkland Beach

### Checklist for Development Permit Applications

1. Attach to your Development Permit Application Form:
  - a. A Site Plan
    - i. May be hand-drawn or use a recent survey plan
    - ii. Must show all of the following that apply:
      - Proposed Development
      - Location of all existing structures (main building, garage, sheds, etc.)
      - Location and number of RV's that are used for recreation on the lot (whether hooked-up to services or seasonal)
      - Location of water well
      - Location and type of wastewater management (holding tank, septic system)
      - Front, rear & side setbacks for existing & proposed development (from property lines)
      - Distance between existing structures and distance to new development
      - Confirm location of any underground utility, easements or utility right-of-way (no development is permitted over, on or under these locations)
  - b. Blue Prints or Floor Plans
    - Copy of blueprint, or drawing of floor plan
    - Photo or sketch of structure exterior, showing location of doors & windows
    - Description of exterior finish or siding
2. Land Use Bylaw - Residential General Guidelines (Other regulations also apply: e.g. Accessory Buildings, Lakeshore Lots, etc.)

Development Standards	
Minimum Parcel Area	1,858 m <sup>2</sup> (20,000 ft <sup>2</sup> )
Minimum Parcel Frontage	30 m (100 ft.)
Maximum Principal Use Parcel Coverage	20%
Maximum Accessory Building Parcel Coverage	10%
Minimum floor area	60 m <sup>2</sup> (650 ft <sup>2</sup> ) at grade
Maximum Building Height	10 m (33 ft.) principal building 5.0 m (16.4 ft.) accessory buildings
Yards	
Minimum Front Yard	8 m (26 ft.)
Minimum Rear Yard	6 m (20 ft.) principal building 3m (10 ft.) accessory buildings
Minimum Side Yard	3 m (10 ft.) principal building 1 m (3.3 ft.) accessory buildings

3. Development Permit Fee:

Facility Permits (above grade)	
Base Fee up to 250sq/ft	\$ 75.00
Additional per sq/ft above 250 sq/ft	\$ 0.35
All Non-building Permits	
Base Fee of up to \$12,500 of project cost	\$ 75.00
Plus \$3 per \$1,000 of project costs above \$12,500	\$ 3.00

4. Contact IJD Inspections for information re Safety Code Permits (Building, Gas, Plumbing, Electrical, Private Sewage, Wood Stove) 403-346-6533 or Toll-Free 1-877-617-8776

**This is a summary only – Additional information may be required**