

SUMMER VILLAGE OF PARKLAND BEACH
COMMUNITY HALL FACILITY - RENTAL AGREEMENT



RENTER: Name: _____
 Organization: _____
 Address: _____
 Phone: _____ Email: _____

DATE(S) REQUIRED: _____

TIME REQUIRED: _____ to _____ or **FULL DAY(S)** _____

ACTIVITY: _____

OF PEOPLE: _____ (maximum 50 seating inside)

Hall Facility

Full Day x _____ Days	Per day \$100.00	
Half Day (4 hours or less)	\$ 40.00	
Cleaning Fee	\$ 50.00	
Security Deposit (Full Day Only - Refundable)	\$150.00	
TOTAL		\$ _____

Other

Liquor License & Party Alcohol Liability Required	Yes / No	
Propane Grills (2 available), each per day	\$ 20.00	
Ball Diamond, Reserved, per day	\$ 25.00	
Cleaning Fee for Ball Diamond Rental	\$ 50.00	
TOTAL		\$ _____

I have read and agree to the *Summer Village of Parkland Beach Hall Facility Policy*, as attached, and agree to pay a total Rental/Security Fee of \$ _____

Signature of Renter _____ Date _____

Village Representative _____ Date _____

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HALL FACILITY RENTAL POLICY

1. The Hall is a No Smoking Facility
2. Rent of Hall includes the use of chairs, tables, kitchen area, coffee pots, juice containers, paper towels, and general cleaning supplies. Kitchen has basics including salt & pepper, limited amount of cutlery, cooking utensils, serving bowls, and linen, a standard gas stove and frig. (Any food stored in the frig is not included in Rental.)
3. Renter must supply their own dishes, cutlery, and coffee, tea, etc.
4. Full Day Rental ends at 12:00 midnight. Later exit may be arranged with permission.
5. The renter agrees to be responsible for general clean-up, including kitchen, hall, propane grills, and outdoor area to the satisfaction of the Summer Village of Parkland Beach staff. Used linens should be left in the kitchen. Cleaning supplies are under the sink and in the furnace room (through the door inside the kitchen) if immediate clean up is required during rental. We will have a professional cleaner come after the rental to mop floors, and clean the bathroom.
6. The building will be inspected before and after each use. The Security Deposit will be returned to renter after inspection is done. Any damage or above-normal hours of cleaning will be deducted from the deposit or billed to the renter if in excess of the deposit amount.
7. The Summer Village of Parkland Beach is not responsible for the loss of personal effects and/or injury to the renter(s) or third parties while using the Hall facility.
8. Consumption of alcohol is only permitted if the Renter has a liquor license and submits a copy with the Rental Agreement.
9. The renter acknowledges and agrees that the Summer Village of Parkland Beach assumes no liability or responsibility whatsoever in respect of any loss or damage incurred by any person or entity or as a result of the acts or omissions of any person present at a function organized or sponsored by a Renter of the Summer Village of Parkland Beach Community Hall Facility whether or not the Summer Village gave, expressed or implied permission for the holding of such function. The renter also acknowledges and agrees that the Summer Village of Parkland Beach has advised the renter that it does not carry insurance coverage in respect to alcohol related liability with respect to any function at the Facility. Alcohol and function/party liability insurance must be obtained by the renter if alcohol will be served, and a copy provided to the Summer Village.
10. The Renter will ensure that the lights are turned off, the door locked, and the key returned as per arrangements with the Summer Village office.